

CLUB NAME: Herndon Woman's Club

**GFWC Virginia Statistical Form – Annual Club Record – 2023
Activity Summary**

In the space below, please summarize the activities completed by your club during the past year.

As a means of meeting the needs of all club members, most general membership meetings were held both in person and on zoom.

We began the year with 71 members and added 7 new members for a total of 78 members.

January: GFWC reports were completed. We partnered with Holy Cross Lutheran Church to sponsor a Martin Luther King, Jr Day of Service completing several projects detailed in the CSP Narrative Reports. Members cleared the Wreaths Across America wreaths from the cemetery. Health and Wellness hosted a guest speaker, Penny Halpern from the Herndon Village Network, who explained their program of providing free transportation to senior citizens for doctor's appointments and other needs.

February: The Arts and Culture CSP hosted an Arts Contest featuring original pieces submitted by club members, with winners sent on to the Northern District Art Show. The Health and Wellness CSP collected Feminine Hygiene items for the Embry Rucker Shelter. Guest speaker Luke Frazza from the Dulles Air Transportation Association explained the program, "Veterans Connect." Members built Kestrel and Squirrel boxes. The Environment CSP delivered rice socks and acorns to AERO. Health and Wellness provided healthier snack options at our membership meeting.

March: In lieu of the General Membership meeting, the Arts and Culture CSP hosted a Cultural Dinner for club members at The Russia House. Members volunteered at Book Fairs at 2 local elementary schools. Education and Libraries delivered teddy bears to the Herndon Police Dept. to be carried in squad cars so that they can be given to children who need comfort. Environment members cleaned flower beds at Runnymede Park and participated in the Stream Cleanup Day. Nominations for officers were presented to club members.

April: Environment sponsored guest speaker Liz Dennison who gave a power point presentation about kestrels and birds of prey. The Health and Wellness CSP sponsored a team to walk in Reston WalkMS, raising money for the National Multiple Sclerosis Society. Civic Engagement and Outreach put together Homeless Care bags which were given to club members to distribute in the community. They also sponsored a Diaper Drive and distributed snack bags to the Herndon Police, Fire and Public Works Departments. Education and Libraries held a Used Children's Book Drive for the Fairfax charity, "Books Are Food for Your Brain." New officers were elected for the coming year. The Membership Committee held a New Member Social at a local restaurant.

May: Health and Wellness donated jewelry and other small gifts to She Believes In Me so that the girls could have gifts to give their mothers on Mother's Day. They also provided Mother's Day cards with stamped envelopes to a local shelter so that the residents had cards to send to their mothers. Education and Libraries invited this year's HOBY winner as well as last year's winner, (both from Herndon High School) to speak to the club. They also sponsored a Vacation Book Exchange among members. Environment held a summer plant swap for members. In addition, they planted and cleaned Harbor House's therapeutic garden and donated a hand painted stone. They worked with residents in wheelchairs to plant in raised beds. They pulled weeds and cleared rocks to prepare front beds for planting flowers at ArtsHerndon. The Elma Mankin Scholarship winner was awarded at the Awards Ceremony at the High School. The Arts and Culture CSP made a donation to All Ages Read Together designated for musical instruments and art supplies. Members voted to approve the budget for the 2023-2024 year and began signing up for CSPs and Committees.

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June: Education and Libraries donated to parent organizers of the all-night graduation celebration at Herndon High School. Members assisted the local theater, Next Stop Theatre reviewing and evaluating shoes and clothes and preparing to donate many items to charity. Environment delivered towels and a check to AERO. New officers were installed for the coming year.

July and August: During the summer months many members volunteered at the Friday Night! concerts held each week in the Herndon town green. Members were assigned to CSPs and committees for the coming year based on their preferences. The incoming officers met. The President attended the Northern District President's zoom meeting. Members worked to find local businesses who would donate door prizes for our Fashion Show.

September: Education and Libraries members donated supplies to All Ages Read Together (a local, free pre-school). CSPs met to make plans for the coming year. Members worked on preparation activities for Wreaths Across America, our Fashion Show Fundraiser and our White House Ornaments Fundraiser.

October: Education and Library members volunteered time at a Book Fair at a local elementary school. They began the puppet project for the MLK Day of Service project by making forms. 7 officers and members attended the Northern Va Fall Meeting. We held our traditional Pot Luck Dinner and Information meeting. Health and Wellness worked with INOVA Blood Services to schedule members for blood donations. Environment collected denim to be recycled. This program continued for the remainder of the calendar year. In addition, they collected acorns that were donated as food for sick animals at AERO and to the Va for their oak and walnut planning project. planting. Work on Wreaths Across America, The Fashion Show and the White House Ornament sale continued.

November: Education and Libraries invited France Saunders, a local businesswoman, to speak about her experiences owning a local franchise. We held our 65th successful Fashion Show. Civic Engagement and Outreach sponsored an Angel Tree to benefit several local families identified by local schools. Work on Wreaths Across America and the White House Ornament sale continued.

December: Education and Library members volunteered at a book fair at a local elementary school. They sponsored a Holiday Reading book exchange for the club. Arts and Culture hosted a Gingerbread House Workshop. Arts and Culture members as docents for the Holiday Homes Tour. Members spent an afternoon installing the stakes for the wreaths at the cemetery for Wreaths Across America and then worked in several capacities at the ceremony and wreath laying. Members continued to sell White House Ornaments and Angel Tree gifts were delivered.

Ongoing: Throughout the year, members participated in both the Cool Green Bag and Food for Neighbors Red Bag Program by leaving specific bags of food at their door for pick up. These are every other month programs that deliver food to local pantries and schools. From spring through fall, members set up a table at the Herndon Farmers Market to provide information about Wreaths Across America and accept donations for wreaths. Each month, members sent birthday cards to Veterans and provided small gifts and birthday cards to senior citizens. Members volunteered in schools, met Honor Flights at Dulles Airport, and sorted and packed food at LINK, a local food pantry as well as delivered food for LINK. Our ESO book club (The Page Turners) were prolific readers and met three time during the year.

Updated January 2024

GFWC Virginia NARRATIVE Report Form 2023		Reporting Area: Arts and Culture CSP	
Club Name: Herndon Woman's Club		District: Northern	
Preparer's Name: Lori Rayburn	Phone: (703) 834-1283	Email: Lrayburn1@verizon.net	
Number of Projects/Programs: 9	Volunteer Hours: 474	Number of Members Participating: 184	
Dollars Donated: \$2073 GFWC Special Programs, Community Service Programs, Women's History & Resource Center	Dollars Spent: \$ Advancement Plans ONLY	Dollars Raised: \$ Fundraising and Development ONLY	In-Kind Donations: All \$134

MLK Day of Service

In January, the Arts and Culture CSP joined other CSPs in a community event, held at Holy Cross Lutheran Church creating bean soup mixes in a clear container to donate to LINK, a local food pantry. To prepare for the event, our CSP purchased the ingredients and designed and attached eye-catching labels for the containers. Black and white beans were layered in alternating stripes to give it visual "artsy" appeal to those who use the pantry. We were assured that the mixes flew off the shelves of the food pantry which demonstrated that they were well received by the community.

Dollars Donated: \$223 **In-Kind Donations: \$30**
Volunteer Hours: 19 **Members Participating: 5**

Herndon Woman's Club Art Show

An Arts and Craft Show was held at the February Herndon Woman's Club monthly meeting. As a thank you for their entry, the CSP created participation ribbons which were given to each artist. In addition, first place ribbons were created and awarded to the winner of the various categories. Art items were set up prior to the meeting so members could view the wonderful art their fellow club women created. Among the art entered: Hot Fudge Sundae button collage, an acrylic painted stepping stone, knitted hat, cardinal wall hanging, and knitted stuffed aliens! First Place was awarded in the various categories and those items were brought to the Spring Northern District Arts and Craft Show. Unfortunately, unforeseen circumstances prevented the First-Place winners at Northern District to move onto the State level. However, we were encouraged by the participation and the appreciation from the club members and look forward to repeating in 2024!

Dollars Donated: 0 **In-Kind Donation: \$15**
Volunteer Hours: 17.5 **Members Participating: 8**

Cultural Dinner

Our dinner in March was a delightful cultural evening with a great turnout of members (43!) who were excited and grateful to gather in fellowship and fun. The dinner was held at Russia House in downtown Herndon, an elegant establishment with a focus on the food and culture of Russia, specifically Ukraine. Many of the recipes used in the restaurant are from the grandmother of Homerya's, one of the owners of the restaurant. With Russia's famous love of vodka, there was a presentation of how vodka is infused with various flavors, which included tastings of their fabulous pomegranate vodka. Not only were we treated to delicious Russian cuisine, we learned about the history of Roshen, a Ukrainian chocolate company, and a sample of their chocolates were put at each place as a taste of Russian culture for the attendees to take home.

Dollars Donated: 0 **In-Kind Donations: \$30**
Volunteer Hours: 32 **Members Participating: 43**

Arts and Culture Happenings

The Arts and Culture CSP share their current updates and activities in the Herndon Woman's Club monthly newsletter. Included in this information, club members are provided with arts and culture events which are occurring locally in the area. Several club members have informed members of our CSP that they have taken advantage of arts happenings simply because they were made aware of the event published in our monthly newsletter

Dollars Donated: 0 **In-Kind Donations: 0**
Volunteer Hours: 16 **Members Participating: 78**

Elma Mankin Arts Scholarship

This scholarship was established to honor the memory of longtime Herndon Woman's Club member and community volunteer, Elma Mankin, who passed away in 2018. Elma, who joined the Herndon Woman's Club in 1949, was not only passionate about the arts through attending art events, but she also enjoyed creating art through painting and photography. In addition, Elma believed strongly in volunteerism and giving back to the community. The applicants in 2023, our largest ever, and a most impressive bunch, exemplified the qualities that Elma valued. They represented a wide array of artistic talents such as Choral, Visual Arts, Drama, Guitar, and Band, including marching, jazz and concert. Not an easy task to select but it was a pleasure to award the 2023 scholarship in honor of Elma

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Mankin to an outstanding Herndon High graduating senior who was actively involved in the arts throughout high school and who demonstrated a strong community involvement.

Dollars Donated: \$1000 **In-Kind Donations: 0**
Volunteer Hours: 45.5 **Members Participating: 8**

Arts Herndon

In October, the Arts and Culture CSP cleared a space, weeded a bed and donated blocks to create a bench for the front of the local art center. The bench completed a Zen garden in the heart of the Herndon community whereby the community is invited to linger for a moment of tranquility.

Dollars Donated: 0 **In-Kind Donation: \$24**
Volunteer Hours: 5 **Members Participating: 1**

Gingerbread House Decorating Workshop

On December 4, the Arts and Culture CSP planned a Gingerbread House Workshop evening for Herndon Woman's Club members at Arts Herndon, our local arts center. A local gingerbread house baker expertly led this event which was very informative and enjoyable. Despite each of the 16 participants given the same freshly baked house, all participants left with an elaborately decorated house, each as unique as their creators. The snacks and beverages, provided by the CSP, were suitably charming, all on the gingerbread theme, added to the enjoyment of the evening for all.

Dollars Donated: 0 **In-Kind Donations: \$35**
Volunteer Hours: 34 **Members Participating: 7**

Arts Herndon

The Arts and Culture CSP donated from our budget to Arts Herndon in May in support of the outstanding arts they provide to our community.

Dollars Donated: \$300 **In-Kind Donation: 0**
Volunteer Hours: 1 **Members Participating: 2**

Next Stop Theatre

The Arts and Culture CSP donated from our budget to Next Stop Theatre Herndon in support of the outstanding dramatics arts and arts education they provide to our community.

Dollars Donated: \$300 **In-Kind Donation: 0**
Volunteer Hours: 1 **Members Participating: 2**

All Ages Read Together

The Arts and Culture CSP donated from our budget to All Ages Read Together for purchasing items for programs that highlight the arts, specifically, musical instruments and art supplies. AART is a Herndon non-profit dedicated to educating children in need with free preschool programs.

Dollars Donated: \$250 **In-Kind Donation: 0**
Volunteer Hours: 1 **Members Participating: 2**

Friday Night Live!

Friday Night Live is a free-outdoor concert series held on the Town Green in downtown Herndon sponsored by the Dulles Regional Chamber of Commerce. The concerts are held every Friday night from 6:00pm until 10pm from the beginning of May through August. Our volunteers attend a training course for each of the positions needing support. Members and spouses volunteer to serve as "marshals" at the entrances/exits to the event, checking ID's and serving beverages. Through the years, the HWC has worked hard to establish the club as an organization the Dulles Regional Chamber of Commerce can count on to support this event. In return the Dulles Regional Chamber of Commerce provides a donation to the HWC. This year the Chamber made a donation of \$1000 towards future Elma Mankin Scholarship recipients.

Dollars Donated: \$1000 **In-Kind Donations: 0**
Volunteer Hours: 228 **Members Participating: 12**

Holiday Homes Tour of Herndon

The Annual Holiday Homes Tour of Herndon was held on December 2, 2023. The Tour has been a tradition in the town for over 25 years. Our club members were docents of a home in a new neighborhood in Herndon on land which had previously been a dairy farm from the 1800's to the 1900's. A historical display of the property in its former glory was provided as our two shifts of docents shared information about the history and the current home. Herndon Woman's Club receives recognition in the town for our participation in the yearly event. The Tour provides a great sense of community pride, exposure to the public and helps boost our membership as we meet and represent our club in the town. It is a fun event and provides a positive face of our club to the community.

Dollars Donated: 0 **In-Kind Donations: 0**
Volunteer Hours: 74 **Members Participating: 16**

Updated August.2023

GFWC Virginia NARRATIVE Report Form 2023		Reporting Area: Education and Libraries CSP	
Club Name: Herndon Woman's Club		District Northern	
Preparer's Name: Anne Crotty, Gerri Ludwig	Phone: 703-437-7748	Email: arrcrotty@aol.com	
Number of Projects/Programs: 16	Volunteer Hours: 244	Number of Members Participating: 70	
Dollars Donated: \$ 3,226.07 GFWC Special Programs, Community Service Programs, Women's History & Resource Center	Dollars Spent: \$ Advancement Plans ONLY(include what was traditionally in-kind donations for advancement areas)	Dollars Raised: \$ Fundraising and Development ONLY	In-Kind Donations: \$ 92 GFWC Special Programs, Community Service Programs, Women's History & Resource Center

January 2023: Our CSP Project for **The Crayon Initiative**, a charity in CA that recycles used crayons to make new crayons free to children in hospitals, was the activity we organized for the Day of Service at Holy Cross Lutheran Church on Jan. 16. With the help of attendees at the event, we sorted used crayons by color and packaged them to mail to the charity. We sent 47.8 pounds of crayons to California!

Members Participating:11 Volunteer Hours: 30 Dollars Donated: \$66.78 (postage)

March 2023: School Book Fairs: Three HWC volunteers at Dranesville Elementary, and seven at Herndon Elementary helped students choose books. These schools do not have sufficient parent volunteers to staff Book Fairs, so our support is quite valuable.

Members: 10 Volunteer Hours: 22 Dollars Donated (HES): \$120

March 2023: Teddy Bear Project: A favorite of our CSP members; we again donated 36 soft stuffed teddy bears to the Herndon Police Department on March 30, to be used in their child interview room, and as gifts for parents being helped to install infant car seats.

Members: 10 Volunteer Hours: 4 Dollars Donated: \$197.00

April 2023: Used Book Drive for "Books Are Food For Your Brain" local charity: We asked members for books and also solicited used children's books from the community, for this organization that delivers free children's books to schools and food banks. We were able to give them 661 books!

Members: 10 Volunteer Hours: 30 Dollars Donated: 0

May 2023: HOBY Students as guest speakers for May 8 meeting: We sponsor a student from Herndon High School to attend the HOBY Seminar in Virginia each year. We also invite both the previous year's winner and the new student getting ready to attend to speak to our club. Both students were excellent speakers.

Members: 1 Volunteer hours: 4 Dollars Donated: \$137.50

May 2023: Vacation Book Exchange: At our May 8 meeting, we set up a table for members to exchange used books to take for summer reading.

Members: 2 Volunteer Hours:0 Dollars Donated:0

May 2023: Herndon Woman's Club Academic Scholarship: Each year, our club funds a scholarship for graduating seniors at Herndon High School. A club officer presented our award at the ceremony at the high school on May 24.

Members: 2 Volunteer Hours: 4 Dollars Donated: \$2500

Herndon Senior Center Monarch Butterfly Garden Project

Club members worked with the Herndon Senior Center to maintain and expand the Monarch Butterfly

Herndon Woman's Club Environment page 2

Garden in their courtyard garden. Club volunteers donated plants, worked the soil, and weeded the entire area. They planted milkweeds, other perennials, and bulbs to attract butterflies. Members held a workshop to build an owl ornament made from recycled materials to adorn the garden.

Members Participating: 5 **Dollars Donated: \$10.30**
Volunteer Hours: 16 **In-Kind Donations: \$46.46**

ArtsHerndon Gardening Project Environment

CSP members weeded the beds of ArtsHerndon to enhance the buildings appearance. Club members planted flowers to attract pollinators on May 10th and 13th. The CSP members did a major cleanup of the front beds and added soil that we donated.

Members Participating: 5 **Dollars Donated: \$7**
Volunteer Hours: 17 **In-Kind Donations: \$53.40**

AERO Animal Education and Rescue Organization Project

On March 5, HWC Environment members met with licensed wildlife rehabilitators for AERO, which is a local affiliate of VA Wildlife Rescue League. We toured their wildlife rehab operations and met with sick and injured animals to learn their stories. AERO was very appreciative of our \$200 donation check. As a CSP group on Jan. 16, we filled tube socks with rice for AERO to be used as heat compresses for the animals. We donated the socks and the \$200 donation from the CSP plus \$200 from the President's Fund during our visit on June 24. We collected acorns and towels for the animals, and built squirrel boxes.

Members Participating: 5 **Dollars Donated: \$400**
Volunteer Hours: 22.5 **In-Kind Donations: 0**

Whimsical Owl Project

On Dec. 7, members of our CSP built three whimsical owl ornaments from recycled materials. We will donate them to different senior groups and local parks in 2024.

Members Participating: 12 **Dollars Donated:**
Volunteer Hours: 60.5 **In-Kind Donations: 0**

General Recycling Projects

We worked with all HWC members to donate over 40 lbs. of jeans to Zappos as a major recycling project. These jeans will be repurposed and used for insulation and packing materials. We worked with all members to collect acorns. The acorns were donated to AERO for food and to the VA Department of Forestry for the state reforestation project.

Members Participating: 25 **Dollars Donated: 0**
Volunteer Hours: 50 **In-Kind Donations: 0**

Runnymede Park Project

The CSP members helped weed the parks flowerbeds every third Wednesday of each month. CSP members also participated in the Runnymede Stream Cleanup Day on April 15.

Members Participating: 16 **Dollars Donated: 0**
Volunteer Hours: 40 **In-Kind Donations: 0**

Martin Luther King Day of Service

The CSP members helped children make rice socks for AERO on Jan. 16.

Members Participating: 6 **Dollars Donated: 58.96**
Volunteer Hours: 4 **In-Kind Donations: 10.99**

Updated August.2023

GFWC Virginia NARRATIVE Report Form 2023		Reporting Area: Health and Wellness	
Club Name: Herndon Woman's Club		District: Northern	
Preparer's Name: Sara Davies	Phone: 571-201-2526	Email: sdpoodler@gmail.com	
Number of Projects/Programs: 9	Volunteer Hours: 212	Number of Members Participating: 50	
Dollars Donated: \$ 2,250 GFWC Special Programs, Community Service Programs, Women's History & Resource Center	Dollars Spent: \$ Advancement Plans ONLY(include what was traditionally in-kind donations for advancement areas)	Dollars Raised: \$ Fundraising and Development ONLY	In-Kind Donations: \$ 1,292 GFWC Special Programs, Community Service Programs, Women's History & Resource Center

PLEASE FIRST SUMMARIZE WORK BENEFITTING GFWC AFFILIATES.

She Believes In Me

This organization meets with children from kindergarten to 6th grade one Saturday a month at Hutchinson Elementary. The goal is to help the children feel confident and have a healthy self-esteem. They always have a theme and activities to go with the theme. In May club members donated jewelry, hand lotion, shower gel, purses and other items their mom would enjoy. The girls made cards and gift bags. Each girl chose a gift to give to their mothers.

MEMBERS PARTICIPATING: 25 VOLUNTEER HOURS: 30 IN-KIND DONATIONS: \$733

Mother's Day Cards

The Embry Rucker Community Shelter is a 70-bed residential shelter that provides healthy, safe emergency housing for families and single men & women. We provided stamped Mother's Day cards for residents to send to their mothers.

MEMBERS PARTICIPATION: 3 VOLUNTEER HOURS: 4 IN-KIND DONATIONS: \$71

Feminine Hygiene Products

Donated feminine hygiene products to the Embry Rucker Community Shelter. (See description above).

MEMBERS PARTICIPATION: 18 VOLUNTEER HOURS: 22 IN-KIND DONATIONS: \$260

Herndon Harbor House Birthday Bags

Herndon Harbor House is an affordable housing complex for senior citizens in downtown Herndon that houses 130 residents. The Herndon Woman's Club provided small mesh bags and birthday cards for each resident. The bags included hand lotion and chap stick.

MEMBERS PARTICIPATING: 7 VOLUNTEER HOURS: 12 IN-KIND DONATIONS: \$203

Guest Speaker

Penny Halpin from Herndon Village Network. A non-profit that provides free transportation to doctor offices, stores, restaurants and more for Herndon senior citizens who are 55 and older.

MEMBERS PARTICIPATING: 50 VOLUNTEER HOURS: 25 DOLLARS DONATED: \$50

Multiple Sclerosis (MS) Walk

The Herndon Woman's Club coordinated a group of club members to participate in the local MS Walk in April in recognition of current and former members diagnosed with MS. Nine club members walked

Herndon Woman's Club Health and Wellness page 2

3 miles to support the National MS Society. Additionally, our club donated \$250 from budgeted funds and received online contributions from club members, family friends and co-workers for a total of \$2100 for this important cause.

MEMBERS PARTICIPATING: 9 VOLUNTEERS HOURS: 27 DOLLARS DONATED: \$2100

Healthy Snacks

At the February club meeting the committee provided a table with healthier snacks. Popcorn, nuts, fruit, healthy trail mix, Kind bars, sea salt pretzels. etc.

MEMBERS PARTICIPATING: 7 VOLUNTEER HOURS: 12 IN-KIND DONATIONS: \$25

LINK

LINK, Inc. is a 501(c)(3) non-profit organization that provides emergency food and financial assistance to qualified people in need. The all-volunteer staff has a pantry to sort food, pack bags, and deliver the food to needy individuals.

MEMBERS PARTICIPATING: 12 VOLUNTEER HOURS: 60 DOLLARS DONATED: \$100

Blood Drive

The HWC Health and Wellness CSP encouraged members, friends, and family to donate blood at INOVA Blood Donor Services in Sterling, VA between October 23rd – 26th. Donors signed up for an appointment online using an HWC Sponsor Code setup to track donations from the club, and donors received a free t-shirt from INOVA Blood Services as a thank-you for their donation. This project helped our community maintain a steady inventory of blood, which is critical to ensure a blood transfusion is available to those who need it.

MEMBERS PARTICIPATING: 6 VOLUNTEER HOURS: 20

Updated August.2023

GFWC Virginia NARRATIVE Report Form 2023		Reporting Area: Membership	
Club Name: Herndon Woman's Club		District: Northern	
Preparer's Name: Susan Anselene	Phone: 703-869-5668	Email: Susanfa@cox.net	
Number of Projects/Programs: 8	Volunteer Hours: 96	Number of Members Participating: 78	
Dollars Donated: \$ 30 GFWC Special Programs, Community Service Programs, Women's History & Resource Center	Dollars Spent: \$0 Advancement Plans ONLY(include what was traditionally in-kind donations for advancement areas)	Dollars Raised: \$0 Fundraising and Development ONLY	In-Kind Donations: \$25 GFWC Special Programs, Community Service Programs, Women's History & Resource Center

The Herndon Woman's Club ended 2023 with 78 members, an increase of 7 members over the previous year and retaining all members from 2022.

Membership Recognition, Retention and Recruitment Programs:

Herndon Woman's Club 2023 New Member Social (Recruitment)

In April, 8 new Members, including those who joined during COVID, were invited to an evening of information, fun and fellowship. It was held at a popular local restaurant in a private room with an array of appetizers provided along with delicious desserts from the Membership Committee. Officers, CSP chairs and Committee chairs were on hand to provide information and answer questions. In this informal atmosphere, new members, especially those who had joined during COVID, were able to engage with current members and become more connected to our club. The other positive, is our current members were able to get to know more about them. At the end of the evening, new members were each given one of the table floral arrangements as a token of welcome.

Dollars Donated: \$0 In Kind Donations: \$0 Dollars Raised: \$0
 Volunteer Hours: 22 Members Participating: 26 Dollars Spent: \$400

Herndon Woman's Club Pot Luck Dinner and Member Information Meeting (Recruitment)

The Membership Committee Planned and organized a membership Pot Luck Dinner and Information Evening during our October meeting. Members were encouraged to invite guests to learn more about our club. Officers, CSP Co-Chairs, and Membership chairs shared information about their responsibilities/projects. 5 guests attended and 3 of those guests have since joined HWC. It was a wonderful evening of delicious food and fellowship along with excellent information. An added benefit to this meeting is that everyone, current members included, learned more about each other and the work of our outstanding club.

Dollars Donated: \$0 In Kind Donations: \$0 Dollars Raised: \$0
 Volunteer Hours: 30 Members Participating: 50 Dollars Spent: \$40

Birthday Celebrations: Recognition and Retention

During the club meetings, members with birthdays during that month were announced and one of their names was chosen from a bag. The winner received a small token gift. This was a fun way to celebrate our members and for members to be acknowledged.

Dollars Donated: \$30 In Kind Donations: \$0 Dollars Raised: \$0
 Volunteer Hours: 4 Members Participating: 40 Dollars Spent: \$0

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Hours Recognition: Recognition and Retention

Collecting hours from membership is an important goal of our club. In order to interject some fun and excitement to that goal, at each meeting hour sheets were placed on every table and at the end of the evening, each member was eligible to enter her hours sheets in a drawing for a small, lovely bouquet of flowers. This has truly generated an increase in hours being collected.

Dollars Donated: \$0	In Kind Donations: \$25	Dollars Raised: \$0
Volunteer Hours: 6	Members Participating: 50	Dollars Spent: \$0

New Members Highlighted: Recognition

New members filled out an information sheet about themselves at the time they joined our club. The Membership Chair used this information for a newsletter article highlighting a new member. This has been a positive way to recognize a new member and a way for current members to learn more about and connect with our newest members.

Dollars Donated: \$0	In Kind Donations: \$0	Dollars Raised: \$0
Volunteer Hours: 4	Members Participating: 3	Dollars Spent: \$0

Welcome Guests and Follow-up: Recruitment

Members planning to bring a guest, let the Membership Chair know ahead of time, so each can be welcomed and asked to sign the guest book. In addition, guests were given a graphic organizer listing the CSP's, Committees, Fundraisers, and Social Group with space provided for notetaking in each area. The goal was to make their visit a more meaningful experience and the meeting information less overwhelming.

In addition, each guest received a follow up email thanking them for attending and inviting them to our next meeting. A record of prospective members was kept by the Membership Chair for future contact.

Dollars Donated: \$0	In Kind Donations: \$0	Dollars Raised: \$0
Volunteer Hours: 8	Members Participating: 7	Dollars Spent: \$0

Retention Programs

Many members met monthly for club organized social outings. These outings provided opportunities for members to have a fun time while getting to get to know each other better. The outings have created a wonderful bond that has greatly assisted in members retention.

Lunch Bunch

Each month an area restaurant was carefully selected for interested members to gather for an enjoyable outing for lunch. Recommendations were sought from the group resulting in an interesting new experience for many and a chance to enjoy favorite cuisine from others. Always a fun time!

Dollars Donated: \$0	In Kind Donations: \$0	Dollars Raised: \$0
Volunteer Hours: 17	Members Participating: 31	Dollars Spent: \$0

Bunco

Amid much laughter and fellowship, members who choose to attend, gathered monthly for an exciting evening of Bunco. Many members never missed!

Dollars Donated: \$0	In Kind Donations: \$0	Dollars Raised: \$0
Volunteer Hours: 15	Members Participating: 42	Dollars Spent: \$0

DRAFT PUBLICITY ANNUAL REPORT 2023

Updated August.2023

GFWC Virginia NARRATIVE Report Form 2023		Reporting Area: Communications & Public Relations	
Club Name: Herndon Woman's Club		District: Northern	
Preparer's Name: Monti Lacombe	Phone: 703 470 1206	Email: Monti.lacombe@gmail.com	
Number of Projects/Programs: 5	Volunteer Hours:	Number of Members Participating:	
Dollars Donated: \$ GFWC Special Programs, Community Service Programs, Women's History & Resource Center	Dollars Spent: \$ Advancement Plans ONLY (include what was traditionally in-kind donations for advancement areas)	Dollars Raised: \$ Fundraising and Development ONLY	In-Kind Donations: \$ GFWC Special Programs, Community Service Programs, Women's History & Resource Center

PLEASE FIRST SUMMARIZE WORK BENEFITTING GFWC AFFILIATES.

Publicity Committee: Social media continues to help connect the Herndon Woman's Club to the local community. Members share photos of CSP project activities to highlight involvement with the community. Detailed fundraising information and links are shared on Face Book and the website. The monthly Newsletter, Face Book and the Web Page are helpful reminders at year-end when preparing annual reports. Club forms and information is accessible for members. The Newsletter, Facebook, the Website and weekly announcements from the President keep members connected and informed.

Members Participating: 5 Volunteer Hours: 15 Dollars Spent: 0

The Dulles Regional Chamber of Commerce Membership (DRCC)

In 2023 HWC continued membership in the DRCC as a non-profit member. Our Facebook administrator connected with *It's Haul Good* at a DRCC meeting discussing HWC activities. They soon volunteered to assist our Wreaths Across America Committee by providing their truck and men to assist with removal of over 900 wreaths for transfer to a facility for recycling at no cost to the club.

Members Participating: 2 Volunteer hours: 15 Dollars Spent: \$350

Herndon Woman's Club Web Page

Members share highlights and photos related to CSP and fundraising activities within the community. Links for easy and direct access related to fundraisers - the Fashion Show, White House Ornaments and Wreaths Across America - are provided for direct donations. The password-protected information for Members Only is updated for members as needed. During 2023, 2,327 individual visits were recorded. A total of 7,016 pages were viewed.

Members Participating: 2 Volunteer Hours: 84 In-Kind Donation: \$219

Herndon Woman's Club Communications page 2

Herndon Woman's Club Newsletter

The Corresponding Secretary publishes the monthly Newsletter to include reports from the President, CSPs, committees and other club activity information to be shared. Updates on programs, projects and issues along with photos are included to highlight club achievements.

The Newsletter is a tool to keep members connected and engaged with various club activities and projects.

Members Participating: 12 Volunteer Hours: 140 Dollars Spent: 0

Herndon Woman's Club Face Book

Face Book continues to be a solid social media tool to alert the community to special events and or various club activities. Popular posts highlighted our White House Christmas Ornament sales and Wreaths Across America at Chestnut Grove Cemetery as well as the comfort bears for the police department.

Members Participating: 2 Volunteer Hours: 10 Dollars Spent: 0

Updated August.2023

GFWC Virginia NARRATIVE Report Form 2023		Reporting Area: Fundraising	
Club Name: Herndon Woman's Club		District: Northern	
Preparer's Name: Helen Wolfe	Phone: 301-758-7231	Email: hkswolfe@gmail.com	
Number of Projects/Programs: 2	Volunteer Hours: 1475	Number of Members Participating: 63	
Dollars Donated: \$3,000.00 GFWC Special Programs, Community Service Programs, Women's History & Resource Center	Dollars Spent: \$38,631.54 Advancement Plans ONLY(include what was traditionally in-kind donations for advancement areas)	Dollars Raised: \$25,196.26 Fundraising and Development ONLY	In-Kind Donations: \$1,428.00 GFWC Special Programs, Community Service Programs, Women's History & Resource Center

PLEASE FIRST SUMMARIZE WORK BENEFITTING GFWC AFFILIATES.

Herndon Woman's Club Fashion Show

The Herndon Woman's Club held its 65th Annual Fashion Show Fundraiser on November 11, 2023, at the Crowne Plaza Dulles Airport. A luncheon was served with 198 ladies in attendance. Our theme was, "Believe in children, they will reach the stars". Complimenting this theme were decorations of blue and silver ribbon, blue table overlays and centerpieces with silver stars. Following the show, the centerpieces were donated to *She Believes in Me*, the highlighted charity, so they can utilize these decorations for future events. Our fashion show proved to be highly successful, generating funds for our highlighted charity and contributing to our general fund, which supports various club-sponsored projects and charitable donations.

- **Committee:** The Fashion Show Committee consisted of 12 members who met once a month and more frequently in the days before the event. The committee worked on coordinating the fashions, decorations, invitations, table assignments, raffles and door prizes.
- **Invitations:** Herndon Woman's Club members invited guests to attend using formal invitations with RSVP cards. The RSVP card also allowed for the pre-sale purchase of raffle tickets and donations. We received \$1180 in donations with the RSPVs. A generous company in our community donated the cost of the invitations.
- **Luncheon:** The attendees were served a delicious lunch of salad, Mediterranean chicken, lemon asparagus orzo and roasted vegetables with cheesecake for dessert. Our vegetarian diners received the same meal made with tofu, and individual dietary restrictions were addressed. The cost to attend the luncheon was \$50. We raised \$2,194 from the luncheon tickets.
- **Fashions:** Fashions were provided by Chico's of Fairfax Corner. Eight HWC members modeled three outfits each. The styles included informal, transitional and dressy. Axel Makeup Academy, formerly of Herndon, provided the models hair and makeup. Fashions and accessories were available for purchase after the show.
- **Raffle Prizes:** The HWC raffled off fourteen raffle items, which ranges in value from \$200 to \$800. This year's raffle items included our traditional Theatre, Dinner and Arts Package, Herndon Golf Package, Wine Basket, Tast of the Area, Briar Parch Bed and Breakfast, Kendra Scott Jewelry, Mystery Box and our most popular item of a \$200 gift certificate to L'Auberge Chez Francois. In addition to these favorites, we received raffle donations from generous local supporters, including a Drawing of the Winner's Home by a local artist, a Craft Brews and Tasting Basket, and Stained-Glass Artwork. Herndon Woman's Club members donated or received donations from local businesses for Sweet Treats and Shopping Spree raffle baskets.

Herndon Woman's Club Fundraising Page 2

Axel Makeup Academy, who provide hair and makeup for our models, generously donated a certificate for makeup lessons for four individuals valued at \$800. Our club members sold raffle tickets through invitation RSVP cards and at the event.

- **Door Prizes:** Members purchased or obtained gift cards and items from local businesses. Fifty-five door prizes were distributed throughout the event, with each table receiving at least two prizes. Chico's of Fairfax Corner presented a lovely necklace and a gift card to two lucky guests.
- **Charity:** This year our club chose to support She Believes in Me as our highlighted charity for the Fashion Show. She Believes in Me is an organization in Herndon that helps vulnerable local children and their families. From the Fashion Show's proceeds, we donated \$3000 to She Believes in Me. The remaining funds will go towards supporting HWC sponsored programs and charities, including scholarships.

Members Participating: 26

Dollars Donated: \$3000

Dollars Raised: \$16,220.84

Volunteer Hours: 675

In-Kind Donations \$1428

Dollars Spent: 8271.54

White House Ornament Sales:

This was the Herndon Woman's Club (HWC) 22nd year selling White House Ornaments as a major fundraiser for the club.

As in previous years members were encouraged to sell as many ornaments as possible. They were encouraged to reach out to their friends, neighbors, family and co-workers.

Also, members were encouraged to sell ornaments on social media.

Ornaments were picked up by members at the project chair's home or delivered to members.

A spread sheet was prepared by one of the chairs of the team to track ornaments and sales.

The use of social media was critical in our sales once again this year. Facebook, Marketplace and the HWC website provided a source of sales for our club.

Our club also sold ornaments at the Herndon Woman's Club Fashion Show, the Herndon Holiday Home Tour, Herndon Holiday Craft Show, the Winter Market, Main Street Bank, Arts Herndon and Reston Hospital Auxiliary Gift Shop.

A total of 63 club members participated in the sale of White House ornaments. One member sold over 100 ornaments, six members sold over 50 ornaments.

The Herndon Woman's club is very pleased to have sold a total of 1320 ornaments. The club sold 120 more ornaments than 2022.

Members Participating: 63

Dollars Raised: \$8,975.42

Volunteer

Hours:800

Dollars Spent: \$30,360.00

and plans and review the budget. These meetings also provide the club president and officers to relay information received from the District, State and National level of GFWC. The meetings are open to all members.

Members participating: 24

Volunteer Hours: 350

Dollars Spent: 0

Officers Meetings

The officers and Parliamentarian of the Herndon Woman's Club held an Officers meeting in July. The purpose of the meeting was to have a chance for the new officers to get together, talk and prepare for the coming year. During this meeting the group set the dates for membership and executive meetings, discussed CSP and committee assignments and reviewed remaining vacancies. They also discussed the Handbook and planned the guest speaker schedule. Keeping in mind both convenience and fellowship, the officers decided to hold some Executive meetings by zoom and others in person. The group also decided that the President's weekly email should continue.

Members Participating: 7

Volunteer Hours: 20

Dollars Spent:0

Nominating Committee

Nominating Committee

The Nominating Committee convened in early 2023 to carefully select candidates for President, 1st Vice President, 2nd Vice President, Corresponding Secretary, Recording Secretary, Treasurer, and Nominating Committee members for the upcoming 2023-2024 club year. Given that the current officers had completed two consecutive terms, the committee was responsible for identifying suitable nominees for all officer positions. Committee members engaged in telephone or in-person discussions with club members to actively recruit individuals possessing the necessary capabilities for each role. The ballot was officially announced in March and subsequently voted upon during the April General Membership meeting. The newly elected officers were formally installed at the June Installation Meeting.

Members Participating: 5

Volunteer Hours: 18

Dollars Spent: 0

Bylaws Committee

The Bylaws Committee continued to work on the club's Operating Procedures Manual, which was started in the previous year. This manual defines Officer, CSP, and committee responsibilities, outlining overall club processes. It serves as a guide for new officers, CSPs chairs, committee chairs, and members to understand the club's functioning, detailing duties and calendar events for each position. A working copy was completed, distributed to newly elected officers for feedback and guidance.

Members Participating: 5

Volunteer Hours: 130

Dollars Spent: 0

GFWC VIRGINIA CLUB PRESIDENTS AFFILIATE ORGANIZATIONS DATA FORM – 2023

Club Name: Herndon Woman's Club		District: Northern			
President's Name: Helen Wolfe		Phone: 301-758-7231		Email: hkswolfe@gmail.com	
Type of Club (Check only one)	Woman's Club: X	Junior Woman's Club:	Juniorette:	Number of Members: 78	

Each Club President provided a completed State Statistical Form and Annual Club Record that included statistics for and descriptions of projects with the GFWC Affiliate Organizations. Such statistics and descriptions were included in the appropriate GFWC Special Program or Community Service Program according to the intent of the project.

As Club President, you are asked to pull all statistics of your Club related to projects with each Affiliate Organization and enter them in the designated line below. This information is being gathered to gain the full scope of our work with Affiliate Organizations and will be shared with each to demonstrate service by GFWC Clubwomen.

In addition, to help with judging in the Affiliate area by the State President, please also include project descriptions as listed in the Special Program or Community Service Program Areas. **THIS IS NOT CROSS REPORTING!!** Club Presidents, please mail or electronically submit one copy of this form to the GFWC Virginia President (see below).

GFWC AFFILIATE ORGANIZATIONS		Number of Projects	Volunteer Hours	Dollars Donated	In-Kind Donations
CANINE COMPANIONS FOR INDEPENDENCE	All Club/Community Projects				
HEIFER INTERNATIONAL	All Club/Community Projects	1	6	\$50	
HOPE FOR JUSTICE	All Club/Community Projects				
MARCH OF DIMES	All Club/Community Projects				
OPERATION SMILE	All Club/Community Projects				
ST. JUDE CHILDREN'S RESEARCH HOSPITAL	All Club/Community Projects				
UNF SHOT@LIFE CAMPAIGN	All Club/Community Projects				
UNICEF	All Club/Community Projects				

Please mail or electronically submit to:
Bonnie Rosemond, GFWC Virginia President
1021 Phelps Creek Road
Gladys, VA 24554
 or
president@gfwcvirginia.org

Deadline: January 25, 2024

GFWC VIRGINIA STATISTICAL FORM – ANNUAL CLUB RECORD – 2023 Updated August 2023

Club Name: Herndon Woman's Club		District: Northern			
President's Name: Helen Wolfe		Phone: 301-758-7231		Email: hkswolfe@gmail.com	
Type of Club <i>(Check only one)</i>	General: X	Junior:	Juniorette:	Number of Members: 78	

Utilizing your completed Narrative Forms, please provide the following information (Include Both CSP And Affiliate Statistics):

GFWC SPECIAL PROGRAMS		Number of Projects	Volunteer Hours	Dollars Donated	In-Kind Donations
GFWC Signature Program: Domestic and Sexual Violence Awareness and Prevention					
GFWC Juniors' Special Program: Advocates for Children					
GFWC COMMUNITY SERVICE PROGRAMS					
Arts and Culture		12	474	2073	134
Civic Engagement and Outreach		11	1863.3	6500	7250
Education and Libraries		16	244	3226.07	92
Environment		11	262.25	701.28	183.37
Health and Wellness		9	137	150	1342
GFWC SPECIAL PROGRAMS AND GFWC COMMUNITY SERVICE PROGRAMS TOTALS					
GFWC ADVANCEMENT PLANS		Number of Projects	Volunteer Hours	Dollars Spent	
Communications and Public Relations		5	264	350	
Leadership		9	588	325	
Legislation and Public Policy		0	0	0	
Membership		9	106	440	
GFWC ADVANCEMENT PLANS TOTALS					
		Number of Projects	Volunteer Hours	Dollars Raised	
FUNDRAISING AND DEVELOPMENT		2	1475	25,196.26	

	Number of Projects	Volunteer Hours	Dollars Donated	In-Kind Donations
WOMEN'S HISTORY AND RESOURCE CENTER	0	0	0	0

CLUB NAME: Herndon Woman's Club
GFWC Virginia Statistical Form – Annual Club Record

If your club participated in the State Special Projects, please complete the following:

GFWC Virginia Special Projects	Number of Projects	Volunteer Hours	Dollars Donated	Dollars Spent	Dollars Raised	In Kind Donations
GFWC Virginia State Project 2022-2024 "Virginia's Natural Resources and Education"						
GFWC Virginia Endowment/ Dogwood Society/1907 Society						
Your District's Project(s) Pajamas for Comfort Cases <i>Specify the name(s) of the Project(s)</i>	1	25	0	0	0	760

CLUB NAME: Herndon Woman's Club

GFWC Virginia Statistical Form – Annual Club Record – 2023

Activity Summary

In the space below, please summarize the activities completed by your club during the past year.

As a means of meeting the needs of all club members, most general membership meetings were held both in person and on zoom.

We began the year with 71 members and added 7 new members for a total of 78 members.

January: GFWC reports were completed. We partnered with Holy Cross Lutheran Church to sponsor a Martin Luther King, Jr Day of Service completing several projects detailed in the CSP Narrative Reports. Members cleared the Wreaths Across America wreaths from the cemetery. Health and Wellness hosted a guest speaker, Penny Halpern from the Herndon Village Network, who explained their program of providing free transportation to senior citizens for doctor's appointments and other needs.

February: The Arts and Culture CSP hosted an Arts Contest featuring original pieces submitted by club members, with winners sent on to the Northern District Art Show. The Health and Wellness CSP collected Feminine Hygiene items for the Embry Rucker Shelter. Guest speaker Luke Frazza from the Dulles Air Transportation Association explained the program, "Veterans Connect." Members built Kestrel and Squirrel boxes. The Environment CSP delivered rice socks and acorns to AERO. Health and Wellness provided healthier snack options at our membership meeting.

March: In lieu of the General Membership meeting, the Arts and Culture CSP hosted a Cultural Dinner for club members at The Russia House. Members volunteered at Book Fairs at 2 local elementary schools. Education and Libraries delivered teddy bears to the Herndon Police Dept. to be carried in squad cars so that they can be given to children who need comfort. Environment members cleaned flower beds at Runnymede Park and participated in the Stream Cleanup Day. Nominations for officers were presented to club members.

April: Environment sponsored guest speaker Liz Dennison who gave a power point presentation about kestrels and birds of prey. The Health and Wellness CSP sponsored a team to walk in Reston WalkMS, raising money for the National Multiple Sclerosis Society. Civic Engagement and Outreach put together Homeless Care bags which were given to club members to distribute in the community. They also sponsored a Diaper Drive and distributed snack bags to the Herndon Police, Fire and Public Works Departments. Education and Libraries held a Used Children's Book Drive for the Fairfax charity, "Books Are Food for Your Brain." New officers were elected for the coming year. The Membership Committee held a New Member Social at a local restaurant.

May: Health and Wellness donated jewelry and other small gifts to She Believes In Me so that the girls could have gifts to give their mothers on Mother's Day. They also provided Mother's Day cards with stamped envelopes to a local shelter so that the residents had cards to send to their mothers. Education and Libraries invited this year's HOBY winner as well as last year's winner, (both from Herndon High School) to speak to the club. They also sponsored a Vacation Book Exchange among members. Environment held a summer plant swap for members. In addition, they planted and cleaned Harbor House's therapeutic garden and donated a hand painted stone. They worked with residents in wheelchairs to plant in raised beds. They pulled weeds and cleared rocks to prepare front beds for planting flowers at ArtsHerndon. The Elma Mankin Scholarship winner was awarded at the Awards Ceremony at the High School. The Arts and Culture CSP made a donation to All Ages Read Together designated for musical instruments and art supplies. Members voted to approve the budget for the 2023-2024 year and began signing up for CSPs and Committees.

Herndon Woman's Club, Arts and Culture CSP, Page 2

June: Education and Libraries donated to parent organizers of the all-night graduation celebration at Herndon High School. Members assisted the local theater, Next Stop Theatre reviewing and evaluating shoes and clothes and preparing to donate many items to charity. Environment delivered towels and a check to AERO. New officers were installed for the coming year.

July and August: During the summer months many members volunteered at the Friday Night! concerts held each week in the Herndon town green. Members were assigned to CSPs and committees for the coming year based on their preferences. The incoming officers met. The President attended the Northern District President's zoom meeting. Members worked to find local businesses who would donate door prizes for our Fashion Show.

September: Education and Libraries members donated supplies to All Ages Read Together (a local, free pre-school). CSPs met to make plans for the coming year. Members worked on preparation activities for Wreaths Across America, our Fashion Show Fundraiser and our White House Ornaments Fundraiser.

October: Education and Library members volunteered time at a Book Fair at a local elementary school. They began the puppet project for the MLK Day of Service project by making forms. 7 officers and members attended the Northern Va Fall Meeting. We held our traditional Pot Luck Dinner and Information meeting. Health and Wellness worked with INOVA Blood Services to schedule members for blood donations. Environment collected denim to be recycled. This program continued for the remainder of the calendar year. In addition, they collected acorns that were donated as food for sick animals at AERO and to the Va for their oak and walnut planning project. planting. Work on Wreaths Across America, The Fashion Show and the White House Ornament sale continued.

November: Education and Libraries invited France Saunders, a local businesswoman, to speak about her experiences owning a local franchise. We held our 65th successful Fashion Show. Civic Engagement and Outreach sponsored an Angel Tree to benefit several local families identified by local schools. Work on Wreaths Across America and the White House Ornament sale continued.

December: Education and Library members volunteered at a book fair at a local elementary school. They sponsored a Holiday Reading book exchange for the club. Arts and Culture hosted a Gingerbread House Workshop. Arts and Culture members as docents for the Holiday Homes Tour. Members spent an afternoon installing the stakes for the wreaths at the cemetery for Wreaths Across America and then worked in several capacities at the ceremony and wreath laying. Members continued to sell White House Ornaments and Angel Tree gifts were delivered.

Ongoing: Throughout the year, members participated in both the Cool Green Bag and Food for Neighbors Red Bag Program by leaving specific bags of food at their door for pick up. These are every other month programs that deliver food to local pantries and schools. From spring through fall, members set up a table at the Herndon Farmers Market to provide information about Wreaths Across America and accept donations for wreaths. Each month, members sent birthday cards to Veterans and provided small gifts and birthday cards to senior citizens. Members volunteered in schools, met Honor Flights at Dulles Airport, and sorted and packed food at LINK, a local food pantry as well as delivered food for LINK. Our ESO book club (The Page Turners) were prolific readers and met three time during the year.